

# Decoration Allowance Scheme

advice for new tenants





## What is a decoration allowance?

It is an allowance given by us to a new tenant to help decorate their new home. It is not available to mutual exchange tenants or for tenants wanting to decorate their current home.

We carry out inspections of empty properties to determine their decorative condition. Decoration which is below our standard will attract an allowance for the tenant to carry out the work.

### How long do I have to decorate?

Decoration allowances not fully used within three months of issue will be cancelled. If you are receiving a voucher in instalments, you should contact the office when you have completely used up the instalment and we will inspect the work. If all is in order, we will issue the next instalment and so on until the total allowance is used up.

# Where can I use the voucher?

You will be issued with a voucher for B&Q.

#### How does it work?

We will cost up the amount of decoration needed against its fixed schedule of allowance rates. The new tenant will receive the allowance in voucher form which is redeemable against goods in several major outlets.

Where the overall value of the decoration allowance exceeds £100 you will receive the allowance in equal parts with no single part exceeding £100. Checks will be made by staff before the next voucher is issued to ensure that the initial voucher has been used for the purpose intended and the finish is to an acceptable standard.

#### What can I get with the voucher?

Together with the voucher, we will give you a schedule of the work it is meant to cover. The voucher can <u>only</u> be used for purchasing goods listed below:

- Wallcoverings
- Paints
- Lining paper
- Undercoats
- Wallpaper
- Gloss
- Embossed Whites
- Emulsion
- Borders

- Brushes
- Sundries
- Paint
- Rollers & Trays
- Paste
- Prepacks & Colour Tints
- Sugar Soap
- Sander Sheets

# Who do I contact if I have any queries?

If there is anything about this scheme that you don't understand, please contact your Housing Officer.

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